## Term 1

**Term Date:** 1 July 2014 - 4 September 2014 (Lesson on weekdays)

<table>
<thead>
<tr>
<th>Lessons (6.45pm - 10pm)</th>
<th>BUS102 Management Concepts</th>
<th>LCO102 Business Communication</th>
<th>Learning Skills</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lecturers</strong></td>
<td><strong>Lecturer: Mr Gan Chin Yean</strong></td>
<td><strong>Lecturer: Mr Fredrick Cabanes</strong></td>
<td><strong>Lecturer: Mr Alden Teo</strong></td>
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<tr>
<td>3-Jul-14, Thu</td>
<td>2-Jul-14, Wed</td>
<td>4-Jul-14, Fri</td>
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<tr>
<td>10-Jul-14, Thu</td>
<td>9-Jul-14, Wed</td>
<td>11-Jul-14, Fri</td>
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<tr>
<td>14-Jul-14, Mon</td>
<td>16-Jul-14, Wed</td>
<td>18-Jul-14, <strong>8-Aug-14, Fri</strong></td>
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<td>24-Jul-14, Thu</td>
<td>23-Jul-14, Wed</td>
<td>25-Jul-14, Fri</td>
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<tr>
<td>7-Aug-14, Thu</td>
<td>30-Jul-14, Wed</td>
<td>1-Aug-14, Fri</td>
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<td>14-Aug-14, Thu</td>
<td>6-Aug-14, Wed</td>
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<td>21-Aug-14, Thu</td>
<td>13-Aug-14, Wed</td>
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<td>28-Aug-14, Thu</td>
<td>20-Aug-14, Wed</td>
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<td>2-Sep-14, Tue</td>
<td>27-Aug-14, Wed</td>
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<td>4-Sep-14, Thu</td>
<td>3-Sep-14, Wed</td>
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**Assignment Due Date:** 28 Aug 2014  
**Online Test Submission:** 16 July 2014  
**Assignment / Portfolio Due Date & Class Presentation:** 3 Sep 2014

### Week 11

- **Examination Date (10 Sep 14)**: 2.30pm-5.30pm  
- **Term Break**

## Term 2

**Week 1 - 10**

- **Modules:** Quantitative Methods for Biz & Marketing Concepts  
  **Term Date:** Oct 2014 - Dec 2014 (Lesson on Weekdays)

- **Week 11**
  - **Examination (10 & 12 December 2014)**: 9.30am-12.30pm/2.30pm - 5.30pm

## Term 3

**Week 1 - 10**

- **Modules:** Business Economics & Principles of Accounting  
  **Term Date:** Jan 2015 - Mar 2015 (Lesson on Weekdays)

- **Week 11**
  - **Examination (March 2015)**: 9.30am-12.30pm/2.30pm - 5.30pm

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**CLASS & EXAM VENUE:** Somerset City Campus
LECTURER'S PROFILE

Alden Teo
BA (NUS), MA (NTU)

Educational Qualification
Mr Alden Teo graduated from the National University of Singapore with a Bachelor in Arts and Social Sciences in 1992, majoring in Sociology and Economics. In 2002, he was awarded the Master of Mass Communication from Nanyang Technological University.

Professional Experience
Mr Teo's previous work experience includes developing publicity materials and communication programmes in MINDEF Public Affairs and Manpower departments. As Video Producer with Nanyang Technological University, he was responsible for managing a team involved in conceptualising and producing in-house videos for the University.

Lecturing Experience
Since 2006, Mr Teo has served in the teaching profession, and has taught both local and foreign students in economics, mass communication and management subjects in undergraduate programmes offered by UK and Australian educational institutions like the University of London, the University of Murdoch and the University of Hertfordshire.

Gan Chin Yean
BEng (NUS), MBA (NTU), MSc (Env Mgt) NUS

Educational Qualification
He graduated with a Bachelor of Engineering (Mechanical) from the National University of Singapore, a MBA from the Nanyang Technological University and recently completed a MSc. (Environmental Management) from the National

Professional Experience
Gan Chin Yean has 34 years of industry experience, with the last 16 years holding the position of Managing Director in an American multi-national company.

Lecturing Experience
He has been teaching management and business subjects at an undergraduate level and is currently the Associate Faculty (Course Chair) of the Management of Strategy module in a local University. He had also taught in Diploma programs in a local Polytechnic and is currently teaching business subjects in other educational institutions.

Fredrick Cabanes
BA (CSU), CPA (USA)

Educational Qualification
He graduated from California State University in Fullerton, USA with Bachelor of Arts in Business Administration and he is also a Certified Public Accountant in California, USA since 1998.

Professional Experience
Fredrick is an experienced financial professional for over 21 years. He owned his own accounting firm for a few years, until his life-long dream of living in Asia drove him to relocate to Singapore and run banking projects in ASEAN.

Lecturing Experience
In 2008 he was offered a teaching contract and has been teaching ever since. He loves teaching because of the positive interactions that exist between the teacher and the student.